



# US Coast Guard Auxiliary Flotilla 091-26-02

<http://wow.uscgaux.info/content.php?unit=091-26-02>

## Minutes of meeting February 08, 2021

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*FC: Antanas Janavicius*

*VFC: Lynda Stolt*

*Location: On-line meeting*

*Next month's Flotilla Meeting will be on Monday, February 8, 2021.*

*On-line meeting at 1900 hours*

The meeting was called to order at 1900 hours.

### Roll call

**Present:** Antanas Janavicius-FC, Lynda Stolt-VFC, Brian Taylor, Glen Stolt, Kateri Janavicius, Ralph Galbraith, Joe Legenza, Tammy Legenza, Steven Bradley, John Tysse, Eric Kessler and Harold Severance,

**Absent:** Steve Cerutti, Douglas Colwell, Astrid Bradley, Kevin Cheadle, Ethan Passalacqua, Stefan Scholl, Max Scholl, Emily Matz and Rick Bristol

**Guest:** We welcomed Peter Graham, DVS-TS 095-45-09 as a guest speaker. Mike Krause was also in attendance as a possible recruit and guest of Brian Taylor

**Member Updates:** No updates

Happy Birthday to our January birthdays: Eric, John and Ralph

Happy Birthday to our February birthdays: Douglas, Kevin and Rick

### Pledge of Allegiance

**Special Member Training:** Welcome Peter Graham, DVC-TS of 095-45-09. Peter gave us a 15 minute information filled introduction to the Auxiliary Leadership Development Program (ALDP). We thanked Peter for his time and effort in making this special presentation.

*Peter will send Lynda a copy of this presentation as well as the long version for future viewing and presentations.*

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## Approval of minutes:

The minutes were sent to all the members of the Flotilla via email on January 12, 2021. A motion to approve the January 11, 2021 meeting minutes as written was made by Ralph Galbraith and seconded by Joe Legenza. All voted in favor; none opposed.

## New Business:

- **Shoreline Ice Recon** - Antanas and Glen gave the members some insight as to what Shoreline Ice Recon is and that is was a direct request from Station Charlevoix, to Station TC air unit and then filtered down to Auxair TC. This mission is an attempt for awareness of ice conditions on all waterways in our AOR. When auxair isn't able to fly they will rely on Charlevoix and TC flotilla members to observe and assess conditions and relay the information to Station Charlevoix with the use of a simple report and a photo of the area being assessed.
  - Ralph volunteered to cover the BC area
  - Eric volunteered to cover the Petoskey (Little Traverse Bay) area.
    - *Information and reports will be sent to each of them for expectations*
- **Trainings:** Our Flotilla is hungry for information and learning. So many of us are advancing quickly with and through on-line trainings. Some of the trainings that we are currently actively pursuing is:
  - ◆ AUXLAMs
  - ◆ ALDP
  - ◆ AUXDATAII
  - ◆ NEW MEMBER BOOT CAMP
  - ◆ AUXPAD
- **Interest in the external flotilla programs.** It is so exciting to see that so many members want to be certified in USCG Aux external programs. Glen briefly touched on each of the following areas, with great enthusiasm from our members to volunteer:
  - ◆ **OP-Operation** - Joining Operations with Crew Training is Eric Kessler, Steven Bradley and Joe Legenza. Ralph Galbraith will be continuing his training which was put on hold due to Covid-19 restriction.
  - ◆ **VE-Vessel Examiner** - Joining VE with certification training will be Joe Legenza, Eric Kessler and Ralph Galbraith.
  - ◆ **PV-Program Visitor** - Joining PV with certification will be Tammy Legenza, Joe Legenza, Antanas Janavicius and John Tysse.
  - ◆ **AUXFS- Auxiliary Food Service** - Joining Auxfs training will be Tammy Legenza and Joe Legenza. Astrid

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Bradley will continue her training which was interrupted by Covid-19.

*Lynda sent all three names to DSO-FS Anne Wright prior to these minutes being sent out.*

**Old Business:**

**Operations: Facilities/Flotilla Facility/Grant Writing.** Glen and Ralph did a brief update for the members.

- A committee meeting was planned for Wednesday, February 10, 2021 at 1900 hours.
  - *Glen will set up the TEAMS Meeting*
  - *Lynda will forward a reminder, agenda and the link to each committee member.*

**Awards:**

- We are still waiting for Member Certificates and Ribbons.
- *Lynda will follow up with HR on the whereabouts of the member certificates. Action taken on the morning of 2-9-21, email sent to SO-HR Terri Blanchard requesting information regarding certificates.*

**Staff Officer Reports:** Staff Officers were asked to provide at least two goals for their program area for the year.

**Auxscout Officer/AS - Lynda Stolt**

- My biggest goal is to get the Auxscouts meeting at the station and with Auxiliary members as soon as possible
- Promote AUXSCOUT training. I have found a Coast Guard, Auxiliary online training for the AUXSCOUTS. It is called STEM (Science, Technology, Engineering, Mathematics) Toolkit that I will promote with our Ship 2602.

**Communication Services/CS - Lynda Stolt (Promotions Team)**

- Keep our WOW based website up to date with the assistance of the CAPT (Charlevoix Auxiliary Promotion Team)
- Research a commercial website with the assistance of the CAPT.
- Continue to promote electronic communications within the flotilla.

**Communications/CM - Steve Cerutti - No report given**

**Diversity Officer/DV - Kateri Janavicius**

- Optimize use of everyone’s talents by helping to find positions, activities, etc. that interest them.
- Create a training program with MT officer for diversity management. The DSO-DV is interested in collaborating with other flotillas to exchange information on best practices, so I plan to join this group.

**Finance/FN - Ralph Galbraith**

Opening Balance as of January 1	\$2,906.42
Expenses:	
Deposits: \$65.00	
Closing Balance as of January 31	\$2,971.42

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**Human Resources (HR) - Douglas Colwell** - Douglas was unable to attend but submitted his goal shared by Lynda

- Recruit new members.
- Connect with other volunteer organizations. Within our AOR there are several recruiting opportunities.

*Douglas has secured the Bay Harbor in water boat show giving us access to a boat slip and PA booth*

*He has also been in touch with the TC Triathlon committee and they have guaranteed us a PA booth at their August triathlon event.*

**Information Services/IS - Brian Taylor**

- Assure that member activity logs are accurately reflected in official AUXDATA reports
- Assist all members on obtaining reports from AUXDATA or inputting activity information into the system.

**Materials/MA - Kateri Janavicius**

- Keep supplies stocked; seek to acquire material that we find will be beneficial to helping us achieve other goals within our flotilla.

**Marine Safety/MS - Kateri Janavicius**

- Collaborate with FSO-PE to include environmental topics in RBS courses.
- I would also like to earn the Marine Safety Device for our flotilla (I need to look more into that to see what we need to do to).

**Member Training/MT - Joe Legenza**

- Sign up for AUX II Training , start training in January which will be completed in March 2021
- Sign up for Boot Camp, start training in January which will be completed in April 2021
- Sign up and in standby for AUXLAMS training in 2021

**Navigation Systems/NS - Harold Severance**

- My primary goal is to get at least two other people trained as NS people in our flotilla. That will require cooperation from the active-duty side to make it happen.
- Second goal would be to build an up-to-date list of aids & those which are our responsibility?

**Operations/OP - Glen Stolt**

- Get all our active CRW/CX/Crew trainees up to signed off and check rides complete – Current/Qualified
- Increase the number of active facilities to 3
- Support the AOR event schedule as station CHX needs plus 2 days per month that Station CHX can count on

**Public Affairs/PA - Lynda Stolt**

- Work with Station Charlevoix to inform the public of CG promotions using our Facebook and social media outlets.
- Help to implement organized program of activities to obtain publicity for boating safety and Auxiliary.
- Promote participation in the National Safe Boating Week activities by all Auxiliary members in the flotilla.

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## Publications/PB - Lynda Stolt

- I will encourage member involvement throughout the year with feature photos and articles.
- Produce and edit quarterly Newsletters with the help of CAPT

## Public Education/PE - Tammy Legenza

- Understand my position better
- Bringing Kateri's "Paddlecraft Safety" course to the public with strong promotion for high participant turnout.
- Work with Kateri and others to get an "Aquatic Safety" program in place. I'm envisioning being able to do this through in person presentation as well as through social media blips and links
- Promote boating safety seminars in area schools.....in person, or remotely.
- Get all the 2020 cancelled Public Education events, pushed out by COVID-19, up and going with a strong base for us to grow them in the future!!!
- Completing all the new member training including a boater safety course.

## Program Visitor/PV - Glen Stolt

- Resurrect the PV locations sheet – reassign the “account list”
- Make 3 visits to all PV accounts in 2021

## Secretary/SR - Lynda Stolt

- Timely reporting/recording/communications
- Be available to all members as needed.

## Vessel Examiner/VE - John Tysse

- Get posters advertising boat checks into marina locations early Spring. *John will get with Kateri and then give lynda the needed information to develop and update posters and promotional materials.*
- Increase number of vessel checks over 2019.
- Get 1 or 2 new examiners on board.

## Vice Flotilla Commander's Report - Lynda Stolt

- Assist and Support our FC.
- Assist, Support and Encourage our staff Officers in their duties.
- Assist, Support and Encourage all members of our flotilla as needed.

## Flotilla Commander's Report - Antanas Janavicius

- Increase paddle craft safety awareness (perform more paddle craft VEs in addition to our regular VEs, Expand PV visits to include stores selling paddle craft, have a presence at paddle craft events, etc.)
- Increase our social media presence (use social media as both a recruitment tool and public awareness of what we do)
- Work with our resident ADSO-OP to kickstart an AUXPAD program in our flotilla
- Research awards that we, as a flotilla can achieve this year.

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Lynda thanked all of the officers for their reports. March report expectation will be advancements on the goals set. How are you achieving your goals?

### Open Floor Discussion

No additional discussion was held

### Member Training

Brian shared a PowerPoint presentation on input of the AuxdataII Activity Logs. Thank you Brian for your time and sharing what you know about the activity log input. Brian also shared a simple excel spreadsheet that allows for monthly recording of all your 99 activity for end of month one time submission per 99 code.

*Lynda will forward the handout that was provided at the on-line AUXDATAII training on Tuesday, February 5, 2021 as well as Brian's Activity Log sheet should you wish to use it.*

### Future Meetings:

We will continue to meet electronically on the second Monday of each month until further notice.

**Meeting adjourned** at 2040 hours.

Respectfully submitted,

Lynda A. Stolt, FSO-SR  
091-26-02

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